



FACTSHEET

# What makes our P4W software unique?

Legal Practice and Case Management



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## P4W can help your law firm to grow efficiently and profitably

The powerful, integrated platform that P4W delivers, offers the industry's most advanced and comprehensive practice and case management functionality. This platform is your partner for all aspects of the business of law. Our software, and our ISO9001-accredited support service, will keep your firm ahead of the game in a fast-changing, increasingly competitive market.

### **Case and document management:**

P4W is capable of driving business efficiencies including automations and allows your law firm to be more organised both internally and with client handling. Its Microsoft Office interface offers a smooth, familiar experience and intuitive navigation for all users, providing access to powerful filing, collaboration and workflow tools.

### **Efficiency through technological innovation:**

With so much practice management technology available on the market, it can be challenging to navigate your way to the best solution for your firm. We understand the value that one easy-to-use application, implemented to meet a firm's specific requirements, can be in helping to fuel maximum efficiency and business growth.

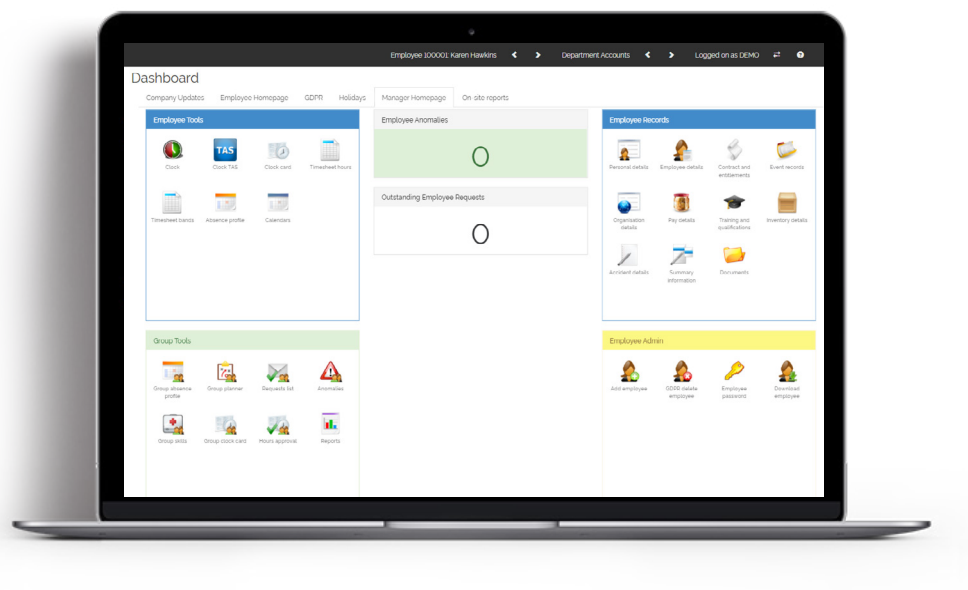
### **Legal aid functionality manages complex and time-consuming processes:**

To manage legal aid work efficiently, your fee earners need a system that automates complex administrative processes and helps them to sustain high case volumes, issue claims efficiently and maintain your firm's cash flow.

P4W is fully compliant and up-to-date with Legal Aid Agency (LAA) regulations and can capture every minute that can be claimed, at the current rate for the case, to increase profitability.

## P4W Features

P4W is able to deliver a complete high working system with features that other systems can't. P4W delivers the industry's most advanced and comprehensive functionality, with a future-proof, stable, scalable solution that integrates all core law firm activities and enables user access from a single platform. The systems familiar Microsoft Office interface offers ease-of-use and intuitive navigation. This software can be offered as an in-house or hosted solution.



### **P4W provides law firms with:**

- A powerful, integrated platform, extensible platform, with high integration capability
- Case and document management – clients can tailor P4W to bespoke requirements
- Robust compliance & risk management features
- Legal aid functionality
- Manage Ministry of Justice (MOJ) claims directly from P4W
- Document management features
- Accounting and billing features
- Time Recording
- Business Intelligence and reporting tools
- Process specific workflows

### **The choice to install in-house, or full hosting service**

- Seamless integration with our own market-leading time capture software Carpe Diem
- Seamless integration with many other market-leading, third-party applications
- You can view all our integration partners in the button below

**Legal Partners**



# Why you should change



## Outdated Technology

If your legal software is outdated, it may not be able to keep up with the latest advancements in technology. This could result in slower performance, security vulnerabilities, and compatibility issues with newer operating systems and hardware.



## Lack of Features

If your legal software is lacking important features, it may be holding you back from performing tasks efficiently. For example, if your software doesn't include high speed reporting and efficient data, it could take you much longer to complete tasks.



## Poor Customer Support

If you're not getting the support you need from your current legal software provider, it may be time to switch to a provider that offers better customer support. When you encounter issues or have questions, you want to be able to get help quickly and efficiently.



## Value

If you're paying a high price for your legal software and not getting all the features that you need you expect, it may be worth exploring other options.



## Integration

If your current legal software doesn't integrate with other tools and systems that you use, it could create additional work and reduce efficiency. Switching to a software that integrates with other tools and systems can help you streamline your workflow and save time.

## How easy is it to change?

We're able to carry out migrations even if your current system is bespoke, cloud, on premise or hybrid based. We have invested in future-proofing our solutions to ensure utilisation of the latest technologies. Our customers are at the forefront of our development strategy.

At Advanced we recognise that undertaking a major IT project isn't just about a technology switch. Over the last three decades we have migrated 1000s of firms from one PCMS platform to another, and we've learnt that a key part of a successful project is preparation. Our tried, tested and trusted service methodology encompasses the complete lifecycle of the project; from first contact right through implementation and beyond the life of the system.

Our deep domain knowledge and experience in change management and user-adoption ensures that we can make your project a success.



## Project Management

In most cases our Project Management Team do not need you to involve or advise your existing supplier of the migration, keeping your plans confidential until you are ready to disclose it. We use recognised methodology to manage the whole of the project from both the customer and vendor perspective managing cost, mitigating risk and ensuring timely delivery. Our projects are designed to ensure that productivity is maintained throughout the project lifecycle and that users quickly adopt new processes and systems.

We will ensure a high level of engagement with our project team from the start and will constantly keep you updated of the progress made. Advanced will employ the use of its CPM framework to deliver the project in a controlled and structured manner, in order to help achieve your project's business outcomes. Communication is held through a series of meetings on site, online or via telephone between all relevant parties that are associated with the project. Aligned with PRINCE 2 principles, CPM uses a partnership approach between Advanced and the customer that balances quality, time and cost. CPM supports a knowledge transfer approach using a "train the trainer" framework, enabling customers to become self-sufficient in the adoption of our software solutions.

## Solution Design

The solution design stage is a crucial element of the process that is carried out prior to your purchase of an Advanced software solution. Our consultants are solicitors, barristers and legal industry experts who work with you to understand your requirements and design a solution that includes software, business process and services. This approach helps us to deliver solutions that ensure you are able to gain competitive advantage and see the return on your investment in the shortest possible time.


## Data Migrations

Our experienced Data Transfer team are constantly migrating firms existing data into P4W from most of the available Practice Management Systems in the market. Our success is driven by a methodical approach to the data extract, transformation and loading process and creation of standard migration tooling. Our migrations team have many years of experience in the legal industry and work with you from the initial engagement to ensure that all of the data required to run, manage and report on your business is available in your new system.

## Testing

We always carry out at least one test transfer of your data from your existing system into P4W and provide it back to you as a Test Transfer P4W database well in advance of your Go Live so you can see how it will look and give you the opportunity to complete your UAT and feedback any necessary changes you might want before Go Live.



A man in a dark suit, white shirt, and red tie, wearing glasses, stands in a meeting room and speaks to a group of people seated around a table. The room has large windows with curtains and a whiteboard in the background. The text is overlaid on the image in white.

“We sometimes conduct a review of how we’re using P4W. A recent example of this was when an Advanced trainer visited our site and sat with the accounts team to map their processes. This led to us implementing a new Purchase Ledger process across the firm which has been of huge benefit.”

**Brian McDonald**  
Head of IT, Peters & Peters

## Training

Advanced consultants deliver training not just on our own products but also how they help you to achieve process improvement to increase margin and reduce cost. Our consultants all come from a legal industry background and understand first and foremost the requirements to run an effective law business. We provide product, business process, accounting and many bespoke training services both on premise and online.

## Support & Maintenance

With regards to our ongoing support and commitment to you and to ensure that we are working on your most important cases, support is based around a priority and escalation system. When an incident is reported, a priority level is established based upon the information you provide. Target service levels and response times are associated with each priority. The escalation procedure is designed to progress each call as efficiently as possible. Incidents can be reported via the phone or online and at the point of logging your incident, a priority will be assigned based on the information you have provided and the following criteria. Our aim is always to resolve the issue whilst you are on the phone or to begin working on the problem immediately, however, when this is not possible, we adhere to service level agreement targets with regards to our response times.

## Our People

What really differentiates Advanced in the market are our people.

Our perspective comes from a legal industry viewpoint, we employ legal industry domain experts who understand what makes a firm tick and have the benefit of many years successful experience. We firmly believe that our projects are an opportunity for practice improvement and to drive efficiency, in all areas of the professional services delivery team we are uniquely qualified to deliver this goal.

Finally, we continue to monitor the rollout of the software and issue two major releases per year as standard as well as a number of interim data/hot fixes.

We have a detailed roadmap that is born out of our interactions with clients and opportunities and take pride in scoping realistic, scalable updates for the good of our entire client base.

## Look what our clients have had to say:



"We wanted to provide visibility of information to key personnel and lawyers to allow them to take ownership of client relationships more effectively."

**Nigel Johnson**  
IT Director, Knights plc



"P4W was selected because it offered the very specific administration and financial functionality that we required."

**Maurice Tunney**  
Director of Technology and Innovation, Keystone Law



"Our users appreciate P4W's time-saving functionality, the way information is presented on the screen, and how they can configure processes to suit their way of working."

**Paul Aboy**  
Software Project Manager,  
Harding Evans Solicitors



"The biggest difference I've seen is the high level of automation that's available to us now. Initially, P4W was only used by the accounts team and everyone else relied primarily on manual systems. Today, at least 90% of the people in the firm depend on the system to progress their day-to-day work".

**Brian McDonald**  
Head of IT, - Peters & Peters

## Client case study

### Challenge

- Implement a practice case management software such as P4W
- Automated delivery of key data to staff. Bringing more autonomy with data being more streamline and processed efficiently
- Developing more client relationships with our lawyers
- Ensuring high levels of client recruitment and retention

### Solutions

- Automated delivery of management reports
- Automated summaries of new matters opened, status of work etc.
- Monitoring systems for overdue bills
- Offer client self-service and collaboration to enhance your services delivery

### Results

- 500 lawyers receive daily updates
- 100 team leaders benefit from automated reporting
- 10 senior employees receive automatically generated top level reports
- Information enables successful forecasting
- Increased levels of client engagement



#### **Read some of our collateral on P4W:**

[Conveyancing Workflow](#)

[Hosting & Managed Services](#)

[P4W Legal Portal](#)




## How can we help?

If you'd like to find out more about P4W or any of our other legal software solutions, please, get in touch with us today.

Get in touch

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