advanced

Software Powered Possibility

Digital Dictation

Speech Recognition

USING THE POWER OF YOUR VOICE

A measurable increase in efficiency and value ... and faster matter turnaround

Time is valuable. By incorporating the efficiency of speech recognition technology, law firms of any size can significantly reduce the time and costs spent on document production tasks.

Capturing the spoken word and turning it into text is not only fast and easy, it speeds document turnaround time, helps you complete matters more quickly and reduces pressure on support staff.

Advanced offers you a choice of two speech recognition options, so you can choose the functionality that suits the way you prefer to work.

These include Real Time functionality where the spoken word is translated to text on screen as you speak, or a Deferred service that automatically transcribes your dictations in the background while you focus on other fee earning tasks.

Whichever option you choose, Advanced Speech Recognition delivers ease-of-use, accurate performance and 24/7 access - with robust compliance and security management built-in.

Real Time Speech Recognition

Real Time is often referred to as front-end speech recognition and it's an ideal solution when instant results are required. Whether an urgent email, letter or memo, the user simply speaks and the words appear instantly on their screen as they are dictated.

review speech recognition files as required.

The mobile app's offline dictation capability means users can continue to dictate even when disconnected. Files are automatically uploaded and available as soon as the connection is restored.

Easy efficiency

Plug-ins for Word and Outlook allow fee earners to dictate directly into existing documents, removing the need to transfer the dictation into another template. The user can quickly review, and complete the copy, and email it directly to the required recipient whenever required.

Fits the way you work

Not only does the Real Time module allow fee earners to work independently, but it can also be integrated with your current workflows. This enables collaborative efficiency, by allowing draft documents, such as reports or case notes, to be submitted directly into the workflow for further input and completion by support teams.
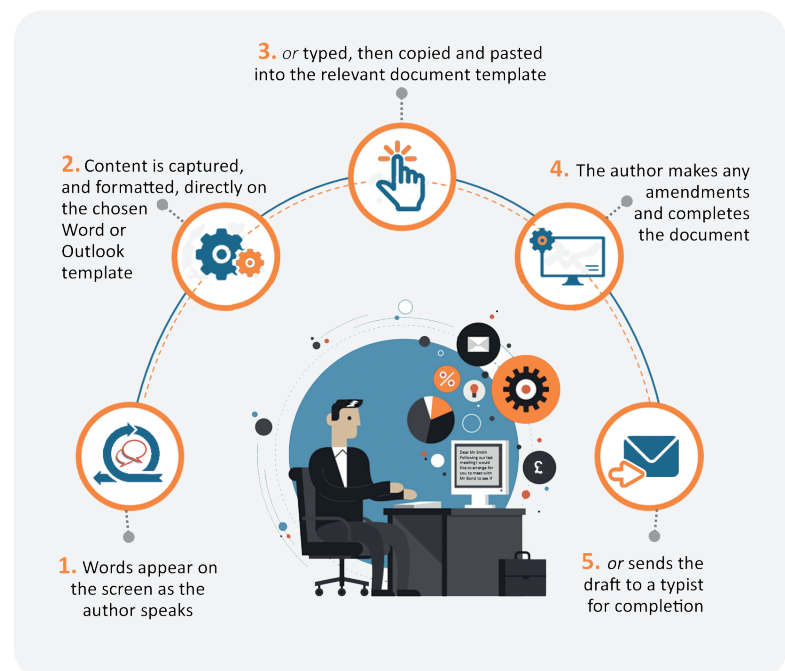
Intuitive performance

With zero footprint voice training, Front End trains itself to recognise the pronunciations, intonations and stresses that are particular to the user's voice, making the process feel natural. It allows document authors to work seamlessly, and efficiently, simply by using the power of their voice.

Secure 24/7 availability

Users can have direct access to Advanced Speech Recognition wherever and whenever they need it. Our speech recognition servers are hosted in a secure AWS data centre, ensuring 24/7 service availability, and providing the confidence that your data is always protected.

Advanced speech recognition is also available to current users of our Digital Dictation mobile app, allowing users to dictate, upload, monitor and

3. *or* typed, then copied and pasted into the relevant document template

2. Content is captured, and formatted, directly on the chosen Word or Outlook template

4. The author makes any amendments and completes the document

1. Words appear on the screen as the author speaks

5. *or* sends the draft to a typist for completion

Key benefits

> Immediate transcription results

> MS Office templates for quick completion

> 24/7 availability

> Smooth integration into current workflow

> Work independently or with support teams

> Auto-correct feature for minimum corrections

> Installation is straightforward

Deferred Speech Recognition

Dynamic AI

Artificial Intelligence has been a game changer for legal speech recognition. It uses a deep learning process called automatic speech recognition (ASR) to convert speech to completed text in a matter of minutes, providing highly accurate transcriptions for legal-specific words and phrases.

Developed in accordance with customer demand, our Deferred Speech Recognition module delivers AI innovation. This powerful tool offers fee earners the ability to work more efficiently from within their current dictation workflow.

Faster document turnaround

Completed voice files are uploaded directly to our secure speech recognition servers and are returned to the speech recognition tab on the user's dictation dashboard. The user can then choose to audit, edit and complete the speech text, or alternatively, a transcriptionist can easily identify and pick up the file from their dashboard to finish the document. Convenient notifications inform users of the current status of their dictation at every stage in the process.

This is of huge benefit to firms who have restructured their resources. It helps fee earners work much more efficiently, and reduces the requirement for support staff who may have taken on other kinds of tasks. Fee earners can ask someone to complete administrative documents such as memos or file notes while they complete client facing documents at the same time.

Digitise processes

Forced by unprecedented challenges, many law firms are now embracing Cloud functionality. They're reaping the benefits of combining cost and task efficiency with an enhanced client service.

Save time

Speaking is so much faster than typing. Using deferred Speech Recognition allows fee earners to use their time more effectively by reducing the burden of document administration.

Reduce costs

You'll no longer need to rely on large teams of secretaries or an outsourced dictation service.

Staff can be moved to higher value work while still having time to be able to support fee earners through busier periods.

Improve case progression

Working faster means matter progression and completion is accelerated. Client satisfaction levels increase, along with retention and profits.

3. Within minutes, the typed dictation is returned, with the status now changed to 'Correction Pending'

2. The voice file is sent to our AWS server, and becomes visible on the SR tab with a status of 'Recognition Pending'

4. Author checks and amends copy as necessary, or a typist can select it from the SR tab and complete

1. Author dictates the document and chooses the Speech Recognition option in Digital Dictation

5. Completed transcription is copied and pasted into the required document template

Key benefits

> Built with industry-leading technology

> Intuitive ease-of-use with modern interface

> 24/7 Cloud accessibility

> 100% word accuracy

> Place dictated copy into any document format

> Large user screens for easier working on mobile devices

> License is required for authors only

> All dictations are saved, and available, for up to 28 days after completion

> World class compliance and security management

About Advanced

Advanced has over 30 years' experience in technical systems development. We provide software solutions to more than 5,000 law firms, in-house counsel and barristers' chambers, and more than 50,000 users.

Our legal clients depend on our solutions to support their business aims and processes every day. Our legal-centric software includes integrated chambers and case management systems, process workflows, time recording, Cloud forms, Cloud dictation, document management and digital document bundle production.

Many of our customers also rely on our business solutions to manage their core business processes such as HR, payroll, finance, spend management, e-marketing and IT services.

Our goal is to enable our customers to drive efficiencies, savings and growth opportunities. We do this by providing right-first-time software solutions that evolve with the changing needs of their business and the environment they operate in.

When it comes to legal – we're in your corner.

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