



## Moving to Advanced Digital Dictation could save you thousands of pounds on your IT infrastructure

Instead of investing resources in servers, maintenance, software licensing and system upgrades, firms can move to a Cloud-based dictation solution that will deliver instant cost and efficiency benefits across their organisation.

Our Digital Dictation system does just that, providing access to a Cloud-based future-proof system without the need for a heavy investment in internal technology.

With instant access to all your firm's dictations our Cloud solution allows them to be easily shared across a wide network of authorised users who have instant 24-hour access, from any location.

### Benefits for every department

#### For authors:

- > Revisions or additions to dictations are quick and easy
- > Prioritise dictations according to urgency
- > Intelligent job routing sends files direct to chosen typist
- > Attach documents to dictations as required
- > Our mobility option allows you to work from any location

#### For typists:

- > Superior, high-definition sound quality
- > Volume control to adjust to user environment

- > Priority of each dictation clearly identified when delivered
- > Each file is classified by document type
- > Dictations include relevant amendments and attachments

#### For Managers:

- > Easy work sharing allows you to identify and release dictation bottlenecks quickly
- > Measure value of the work being processed
- > Live updates and tracking of each dictation
- > Quickly add, remove or update users
- > Outsourced (UK) transcription service available when required

#### For IT teams:

- > Updates are automatic
- > HTTPS encryption for maximum document transmission security
- > Hardware drivers delivered within software
- > Supports Citrix Terminal Services & virtual environments
- > SQL server as standard

#### Client >

Bridge McFarland

#### Sector >

Legal

*"For a reasonable cost, we were able to source a dictation system that works well within our environment, and our 170-plus users have a flexible, easily managed dictation and transcription system."*

Helen Powers > Head of IT > Bridge McFarland

# Digital Dictation from Advanced

## Flexibility

Users can access our solution from any compatible web-enabled PC, laptop, tablet or phone. Intelligent job routing also provides firms with the freedom to share work efficiently across multiple departments, office locations or with home workers.

## Control

Cloud technology makes it easier for administrators to plan work in advance and to shift resources around to meet any fluctuation in requirements.

## Scalability

Add or remove users quickly and easily to suit your firm's immediate dictation requirements.

## Mobility

All authorised users can access the system to work efficiently from home, the office or when on the move!

## Support

All licensed users have on-going access to our friendly and knowledgeable help desk team who are on hand to deal with any questions quickly.

## Seamless updates

Automatic client side updating

## Security

Every single dictation is fully protected by secure HTTPS transmission and accreditations that include PAS, ISO and PCI compliance.

## Cost benefits of a Cloud-based dictation system

- > No capital investment required
- > No need to 'over' purchase in order to ensure you have sufficient resources to meet demand today and into the future
- > No requirement for expensive physical server space and no additional expenditure spent on power or cooling
- > No longer any need to purchase and hold costly, rarely used, back-up and recovery hardware on your premises
- > Software updates are automatic, free-of-charge and also remove the need for high levels of staff management
- > Travel expenses will decrease by enabling remote users to share work and access critical applications from any location

## In-house hosting

If your firm has already made the investment in an extensive in-house technical infrastructure and a trusted IT team who manage systems and processes, you may not be ready to make a move to the Cloud.

In these circumstances, your firm can still receive all of the benefits of our dictation solution as it can be hosted and managed within your own internal network. If you have the necessary requirements in place, little investment will be needed to get your firm up and running. Please note that all standard onsite installation and training charges will apply.

## More information

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