

Digital Trial Bundles

We make document content easy to find, manage and present at meetings or court hearings

Documents of the highest standard

With extensive experience in preparing documentation for appeals to the Supreme Court and Privy Council, we can also produce your case files, litigation documents or other trial bundles.

We worked closely with The Supreme Court to prepare the original sample electronic file that is now used as a guideline to requirements (as published on their website). You are guaranteed that we will create your documents to the highest standards and to the strict guidelines as set out in the Practice Directions.

Smooth document access

Handling document bundles is often difficult. More time can be spent on searching for the right document or page, than in actually presenting your argument. Our Electronic Trial Bundle service offers a cost-effective solution that will deliver the benefits of time savings and efficient, seamless presentations.

Digital bundles allow you to move quickly between required documents with just a click of your mouse.

We can also make individual documents fully searchable to enable you to find specific pages, even in the largest documents, by simply using a specific search word or phrase.

Step 1: Provide the documents

You can send your documents using our secure courier service that guarantees complete document security and confidentiality.

Your hard copy documents will be processed using high quality scanners to ensure the best possible reproduction. Electronic documents are converted into PDF's before being bundled.

Step 2: Select the options you require

> Bookmarked

During this process, bookmarks are added at the first page of each document, allowing users to move from one document to another easily.

> Indexed

In addition to the first page bookmark, we can add hyperlinks to all indexes contained within each document to ensure specific sections can be found quickly.

Client >

Steel & Shamash Solicitors

Sector >

Legal

"Litigation is slowly catching up to technology and that means hyperlinked electronic bundles are often required in other jurisdictions. Document Production is the go-to provider for Supreme Court bundles and for me, electronic bundles. There is significantly less paperwork and waste. Oyez's staff work as diligently as any office I have known and from experience have stayed up to the small hours of the night to ensure that urgent work is completed properly and clearly. There is no risk when it comes to quality or communication. The staff are friendly and engaged with what they do".

"I cannot recommend them highly enough".

> Sam Genen > Steel & Shamash Solicitors

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> Hyperlinked

When a document regularly refers to other documents, we can insert hyperlinks that cross reference one document to another. Users can move to the relevant page in the 2nd document and then back to the original with just one click.

> Bookmarked > Hyperlinked > Searchable

Our most comprehensive service offers all of the features listed above but also includes the ability to search the entire file to find a specific word or phrase using Optical Character Recognition.

Step 3: Choose delivery preference

We can supply your documents on a DVD or memory stick or deliver them via our secure FTP site. Alternatively, if you wish to grant access permission, we can upload the files to your corporate site to allow incorporation into your firm's file management system.

All files can be password protected and shared with relevant colleagues and opponents. Hard copy documents can be returned to you via our secure courier service or we can retain the files and arrange secure destruction.

Your documents are safe with us

Our secure premises feature varying levels of restricted access. All digital document files are stored on our secure servers with strictly controlled permissions.

Staff members sign a confidentiality agreement when they join us and receive on-going training in all aspects of document security.

To provide complete peace of mind, we will be happy to offer you a personalised confidentiality agreement or to sign your own agreement.

Contact us

Please feel free to contact us for further information. We will be happy to provide a no-obligation quote based upon your specific document requirements.

Client >

Office of Rail Regulation

Sector >

Safety and Economic Regulator

"You have provided a fast and efficient service which with a case this large, was no easy feat. The way the bundles were configured was unusual due to the nature of the case and you and your team took this forward without any problems. I will have no hesitation in using your services for future cases".

- > Helen Ayers
- > Senior Law Clerk
- > Office of Rail Regulation

More information

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