



Laserform Information Services (LIS)

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LASERFORM UPDATE – LIS No 789 – 15 JUNE 2018

This bulletin contains information about Immigration, Legal Aid, Registers of Scotland (Scottish customers only) and Matrimonial forms.

IMMIGRATION – FOR IMMEDIATE USE

The Home Office has updated the following form for immediate use. In line with Rule 34Y of the Immigration Rules, *where an application is made no more than 21 days after the date on which a form is specified (within the meaning of paragraph 34) and on a form that was specified immediately prior to the date of the new specification, the application is deemed to have been made on the specified form (and is therefore not to be treated as invalid by reason only of being made on the “wrong” form).*

		Version	Date
<input type="checkbox"/>	AN Application for naturalisation as a British citizen	700016	6/18

The following forms were archived on 15 June 2018, all applications must now be made online. The forms have been removed from the Laserform library to avoid accidental use.

<input type="checkbox"/>	ECAA1 Turkish Employed: Application for an extension of stay in the UK and Biometric Immigration Document as an Employed Person under the provisions of the European Community Association Agreement (ECAA) with Turkey	WITHDRAWN
<input type="checkbox"/>	ECAA2 Turkish Businessperson: Application for an extension of stay or indefinite leave to remain in the UK and Biometric Immigration Document as a Businessperson under the provisions of the European Community Association Agreement (ECAA) with Turkey	WITHDRAWN

LEGAL AID – FOR IMMEDIATE USE

The Legal Aid Agency have updated the following forms to include GDPR statements and various other minor amendments. The forms are available for immediate use.

LAAF has been split into two forms, LAAF1(A) where the representation order is dated on or after 01 April 2018 and LAAF1(B) where the representation order is dated before 01 April 2018.

		Updated/ New	Version	Date
<input type="checkbox"/> LAAF1(A)	Claim for advocate graduated fees (on or after 1 April 2018)	REPLACES	700000	6/18
<input type="checkbox"/> LAAF1(B)	Claim for advocate graduated fees (for before 1 April 2018)	REPLACES	700000	6/18
<input type="checkbox"/> LAAF1SP	Special preparation claim - Special & Wasted Preparation	UPDATED	700002	6/18
<input type="checkbox"/> LAAF2	Advocate Graduated Fee Redetermination Form (AF2)	UPDATED	700004	6/18
<input type="checkbox"/> LACIVAP P1	Application for Civil Legal Aid certificate, Legal Representation Non-family Proceedings	UPDATED	700005	6/18
<input type="checkbox"/> LACIVAP P6	Emergency Application	UPDATED	700005	6/18
<input type="checkbox"/> LACIVME ANS1A	Information about your self employed work	UPDATED	700002	6/18
<input type="checkbox"/> LACIVME ANS2	Financial assessment form - For people who receive Income Support, income-based Jobseeker's Allowance, income-related Employment and Support Allowance, Guarantee Credit or Universal Credit (Pathfinder)	UPDATED	700003	6/18
<input type="checkbox"/> LACIVME ANS2A	Information about your business, for submission with CIVMEANS2 only	UPDATED	700002	6/18
<input type="checkbox"/> LACIVME ANS3	Financial assessment form, if your main home is outside the UK	UPDATED	700003	6/18
<input type="checkbox"/> LACIVME ANS4	Financial assessment form, if the applicant for legal aid is a child under 16	UPDATED	700002	6/18
<input type="checkbox"/> LACIVME ANS5	Change in capital	UPDATED	700002	6/18
<input type="checkbox"/> LACRM1	Client's Details Form	UPDATED	700002	6/18
<input type="checkbox"/> LACRM2	Application for Advice and Assistance	UPDATED	700003	6/18
<input type="checkbox"/> LACRM3	Application for Advocacy Assistance	UPDATED	700004	6/18
<input type="checkbox"/> LACRM1 0	Application for review of refusal or withdrawal of Advocacy Assistance	UPDATED	700003	6/18
<input type="checkbox"/> LACRM1 6	Application for a review of legal aid in criminal proceedings on the grounds of hardship	UPDATED	700003	6/18
<input type="checkbox"/> LACW1& 2(MH)	Legal Help and Controlled Legal Representation - Mental Health	UPDATED	700002	6/18
<input type="checkbox"/> LACW4(MH)	Application for review of refusal or withdrawal of Controlled Legal Representation - Mental Health	UPDATED	700002	6/18
<input type="checkbox"/> LA17	Statement of earnings, employed claimant	UPDATED	700002	6/18
<input type="checkbox"/> LA31	Information about your partnership or self employed work (for use where full accounts are not available)	UPDATED	700002	6/18
<input type="checkbox"/> LACIVME ANS3	Financial assessment form, if your main home is outside the UK	UPDATED	700003	6/18
<input type="checkbox"/> LACIVME ANS4	Financial assessment form, if the applicant for legal aid is a child under 16	UPDATED	700002	6/18
<input type="checkbox"/> LACIVME ANS5	Change in capital	UPDATED	700002	6/18
<input type="checkbox"/> LACRM1	Client's Details Form	UPDATED	700002	6/18
<input type="checkbox"/> LACRM2	Application for Advice and Assistance	UPDATED	700003	6/18

MATRIMONIAL – FOR IMMEDIATE USE

As a result of Family Proceedings (Amendment) Rules 2018, which came into force on 4th June, the following forms have been updated and are now available for immediate use.

		Version	Date
<input type="checkbox"/> D50C	Application on ground of failure to provide reasonable maintenance	700004	6/18
<input type="checkbox"/> FORMA	Notice of [intention to proceed with] a financial application to which the standard procedure applies	700037	6/18
<input type="checkbox"/> FORMA1	Notice of [intention to proceed with] an application for a financial remedy (other than a financial order) in the county or High Court	700005	6/18

REGISTERS OF SCOTLAND – FOR IMMEDIATE USE

On 21 March 2018 Registers of Scotland introduced an updated registration form. The Laserform version was also updated however we are now changing the date stamps on the additional, unchanged sections to make it clearer to customers that they are using the latest version. There are no further amendments in the versions released today other than the date stamp.

IMPORTANT INFORMATION: Versions of these forms from prior to the April 2018 update will no longer be accepted after 22 June 2018. Customers should update these forms as a matter of urgency.

		Version	Date
<input type="checkbox"/>	RoSA Application for Registration Part A	700002	6/18
<input type="checkbox"/>	RoSAD Additional Further Information Sheet	700001	6/18
<input type="checkbox"/>	RoSApp Additional Information Sheet - Applicants	700001	6/18
<input type="checkbox"/>	RoSB Application for Registration (RoS) Part B	700002	6/18
<input type="checkbox"/>	RoSD Declaration (RoS)	700002	6/18
<input type="checkbox"/>	RoSGR Additional Information Sheet - Granters	700001	6/18
<input type="checkbox"/>	RoSI Inventory of Deeds	700001	6/18
<input type="checkbox"/>	RoSPR Additional Information Sheet - Property	700001	6/18
<input type="checkbox"/>	RoST Additional Information Sheet - Title number	700001	6/18

INTELLECTUAL PROPERTY OFFICE – PENDING UPDATES

As a result of The General Data Protection Regulation (GDPR) (EU) 2016/679, which came into effect on 25 May 2018 the majority of Trademark, Design and Patent forms have been updated to include a GDPR hyperlink.

These forms are currently being updated and will be available in Laserform shortly.

WEBINARS

Our Wednesday webinars are designed to make sure that users get the most out of the Laserform product. These free, bitesize webinars last around 20 minutes and are available to all Laserform customers

Introduction to Laserform – A useful webinar for new users or those wanting refresher training, this webinar offers an overview of Laserform functionality. Learn how to navigate your way around the library, complete forms and use all of our great timesaving features.

- 11am Wednesday 27 June 2018
- 11am Wednesday 25 July 2018

Laserform Hub Overview – See how Laserform Hub simplifies making submissions to HMRC, Land Registry and Companies House, helping to streamline your business and reduce risk.

- 11am Wednesday 18 July 2018

We offer a variety of webinars, you can keep up to date and sign up to our webinars at

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